



Mill Bay Waterworks District

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2024 AGM and Trustee Election

**THIS INFORMATION AND ANY UPDATED INFORMATION WILL BE AVAILABLE ON
WWW.MILLBAYWATERWORKS.CA**

THE MILL BAY WATERWORKS DISTRICT BOARD OF TRUSTEES INVITES YOU TO ATTEND
THE ANNUAL GENERAL MEETING

When: April 23, 2024

Where: Kerry Park Recreation Centre
Denis McClean Room
1035 Shawnigan Mill Bay Road,
Mill Bay, BC

Time: Doors open at 6:30 PM
Meeting will commence at 7:00 PM sharp

Agenda to Include:

2024 Chair Report, 2023 Audited Financial Statements presented by Graham Roberts (MNP LLP), elections to fill three (3) trustee positions, (2 for three-year terms, 1 for a one-year term). Discussion to follow on topics such as financial projections, water licenses that were issued by the province in late 2023, planned developments in our community.

Voter Registration:

Voter registration will commence at 6:30 PM.

Trustee Eligibility:

The eligibility requirements to be a trustee on an Improvement District board are the same as the eligibility requirements to vote in an Improvement District election (see below). Trustee candidates are required to be nominated by two people during the meeting, a mover and seconder.

Nominator Eligibility:

There is no requirement that a nominator is an eligible elector. Nominators however *may not* be registered on the same title of land as of the nominee.

Candidate Profiles:

Those candidates wishing to let their names stand for nomination at the AGM are requested to submit a brief written biography/profile of themselves two weeks prior to the AGM so that Mill Bay Waterworks can upload that information to our website.

Vacant Trustee Positions

There are three (3) trustee positions available for election. If there are no more than three (3) persons nominated for the vacant positions, the positions will be filled by acclamation. If there are more than three (3) nominations, an election will occur during this Annual General Meeting. Persons standing for nomination are expected to give a brief biography of themselves during the meeting.

Voting:

Voting will only be required if more than three (3) persons have been nominated.

Voter Eligibility:

- Canadian citizen
- 18 years of age, or older
- A resident of BC for at least six months prior to the vote
- Own land in the improvement district

If more than one person is registered on title as a landowner, each person may vote as long as they meet the other voter eligibility requirements. Voters will be required to show ID and make a legal verbal statement on eligibility.

Each corporation or society that owns land within the improvement district has one vote and must designate, preferably in writing, a person to vote on its behalf. That person can also be an owner of other property in the improvement district. If so, that person could vote twice, once on their own behalf as a landowner and also as the agent authorized on behalf of the landowning corporation or society.

No person can have two votes unless they meet the qualifications to be an elector and are also designated as authorized agent to vote on behalf of a corporation.

The 2024 Annual General Meeting Agenda, 2023 Annual General Meeting Minutes, 2023 Financial Reports, and the Chairperson's Report will be available at www.millbaywaterworks.ca for review prior to the AGM.

Paul Carver
District Manager