

Mill Bay Waterworks District

MBWD Special Board Meeting Minutes

August 11, 2026

4:00 pm (Teams Meeting)

In attendance: Dan Flynn (Chair), Kevin Little (Trustee), Brian Mullen (Trustee), Trent Rolfe (Trustee), RaeAnn Reitor (District Manager).

The meeting was called to order at 5:00 pm by Trustee Gary Orton.

1. ADOPTION OF THE AGENDA

MOTION: S2026-85 Moved by Trustee Little, seconded by Trustee Rolfe

THAT the August 11, 2026, Agenda for the Special Board Meeting be adopted.

CARRIED

2. NEW BUSINESS

2.1 Board Meeting Schedule Change

Chair Flynn informed the trustees that the next regular and in-camera board meeting would be moved from August 18th to August 25th. It will be held in the Kerry Park Board Room.

2.2 Chair Flynn Resignation

Chair Flynn advised the trustees that he would be stepping down from the MBWD Board of trustees effective immediately. At that point he hung up, and the remaining trustees discussed the election of a new chair.

Kevin Little was nominated by Trustee Rolfe to take the chair position; Trustee Mullen seconded the nomination, Trustee Little accepted and no other nominations were presented. By unanimous decision Kevin Little was elected as the new Chair for MBWD.

2.3 Signing Authority

It was brought to the attention of the trustees that we would need to add two trustees to have signing authority for banking transactions. Chair Little would be added and Trustee Rolfe volunteered to be the second.

3. ADJOURNMENT

MOTION: S2026-86 Moved by Trustee Rolfe

THAT the Special Board Meeting for August 11, 2026, be adjourned.

CARRIED

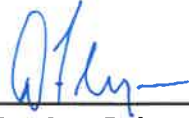
Adjourned at 4:20 PM

Next Regular Board Meeting will be August 25, 2026, in the Kerry Park Board Room.

Recorded by RaeAnn Reitor, District Manager.



Kevin Little (Chairperson)

 DB FLYNN

RaeAnn Reitor (District Manager)
for