

Mill Bay Waterworks District

MBWD Regular Board Meeting Minutes

May 19, 2026

4:00 pm (Kerry Park Board Room)

In attendance: Gary Orton (Chair), Kevin Little (Trustee) Dan Flynn (Trustee), Brian Mullan (Trustee), Alex Jorgensen (Trustee) RaeAnn Reitor (District Manager) via phone, Korey Birch (Operator).

The meeting was called to order at 4:00pm by Chair Orton.

1. ADOPTION OF THE AGENDA

MOTION: R2026-157 Moved by Trustee Little, seconded by Trustee Jorgensen.

THAT May 19, 2026, Agenda for the Regular Board Meeting be adopted.

CARRIED

2. MATTERS ARISING FROM MINUTES – None

3. ADOPTION OF MINUTES

3.1 Regular Board Meeting Minutes – April 14, 2026

MOTION: R2026-158 Moved by Trustee Mullan, seconded by Trustee Flynn

THAT the minutes from the April 14, 2026, Regular Board Meeting be adopted.

CARRIED

3.2 Special Board Meeting Minutes – April 23, 2026

MOTION: R2026-159 Moved by Trustee Jorgensen, seconded by Trustee Mullan

THAT the minutes from the April 23, 2026, Special Board Meeting be adopted.

CARRIED

4. DELEGATION(S) – None

5. STAFF REPORTS

5.1 Managers' Report

Trustees reviewed the management report and all questions were answered.

5.2 Operators Report

Trustees reviewed the operations report and all questions were answered. The board requested that operations reach out for a quote to fence the Deer Park and Mill Springs Reservoir.

Korey left the meeting at 4:26pm

6. ENGINEERS REPORT – None

7. DEVELOPMENT REPORT –

7.1 Chair Orton to give an update on the developments in Mill Bay

8. NEW BUSINESS-

- 8.1 The trustees were presented with a quote from a local landscaper to complete work at Boompond. Staff advised the board that we have requested two more quotes and will present them when they come in.
- 8.2 White Pacific presented a quote for a new VFD to be installed on Well 779 in the Mill Springs Pumphouse. The work was approved by the board and staff will advise White Pacific of the approval.

9. OLD BUSINESS –

10. BYLAWS –

- 10.1 Management presented Bylaw 329- Mill Springs Pumphouse PLC Upgrade. Trustees were all in agreement to approve Bylaw 329, 2026. Trustees did all three readings for Bylaw 329 as follows:

MOTION: R2026-160 Moved by Trustee Flynn, seconded by Trustee Orton
THAT MBWD Mill Springs Pumphouse PLC Upgrade Bylaw No. 329, 2026, be **Introduced** and given first, second and third readings by the Trustees on the 19th day of May 2026.

CARRIED

11. CORRESPONDENCE – None

12. FINANCIAL

12.1 Finance Report – Memorandum

Finance Report for the month of April 2026 was presented and all questions answered.

12.2 Accounts Payable

MOTION: R2026-161 Moved by Trustee Little, seconded by Trustee Mullan
THAT the accounts payable for April in the amount of \$353,910.56 be approved.

CARRIED

13. IN CAMERA/ CLOSED SESSION

Recommendation:

THAT the regular board meeting be suspended and the board move into the in-camera meeting.

14. ADJOURNMENT

MOTION: R2026-162 Moved by Trustee Mullan

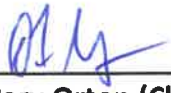
THAT the Regular Board Meeting for May 19, 2026, be adjourned.

CARRIED

Adjourned at 5:02 PM

Next Regular Board Meeting will be June 16, 2026, 4pm at Kerry Park Lounge.

Recorded by RaeAnn Reitor, District Manager



Gary Orton (Chairperson)
DAN FLYNN



RaeAnn Reitor (District Manager)