

Mill Bay Waterworks District

MBWD Regular Board Meeting Minutes

April 14, 2026

4:00 pm (Brentwood College, Fieldhouse Room)

In attendance: Gary Orton (Chair), Kevin Little (Trustee) Dan Flynn (Trustee), Brian Mullan (Trustee), Alex Jorgensen (Trustee) RaeAnn Reitor (District Manager), Korey Birch (Operator).

The meeting was called to order at 3:59pm by Chair Orton.

1. ADOPTION OF THE AGENDA

MOTION: R2026-151 Moved by Trustee Mullen, seconded by Trustee Jorgensen.

THAT April 14, 2026, Agenda for the Regular Board Meeting be adopted.

CARRIED

2. MATTERS ARISING FROM MINUTES – None

3. ADOPTION OF MINUTES

3.1 Regular Board Meeting Minutes – March 10, 2026

MOTION: R2026-152 Moved by Trustee Flynn, seconded by Trustee Little

THAT the minutes from the March 10, 2026, Regular Board Meeting be adopted.

CARRIED

3.2 Special Board Meeting Minutes – March 26, 2026

MOTION: R2026-153 Moved by Trustee Little, seconded by Trustee Jorgensen

THAT the minutes from the March 26, 2026, Special Board Meeting be adopted.

CARRIED

4. DELEGATION(S) – None

5. STAFF REPORTS

5.1 Managers' Report

Trustees reviewed the management report and all questions were answered. The board requested that going forward the operators' report come first so starting in May that change will take effect.

5.2 Operators Report

Trustees reviewed the operations report and all questions were answered.

6. ENGINEERS REPORT – None

7. DEVELOPMENT REPORT –

7.1 Chair Orton gave an update on the developments in Mill Bay

8. NEW BUSINESS-

- 8.1 The trustees were asked to look at their calendars to see when a day in May or June would work for them to hold a strategic planning meeting.

9. OLD BUSINESS –

10. BYLAWS –

- 10.1 Management presented Bylaw 328- Deer Park Treatment Plant PLC Upgrade. Trustees were all in agreement to approve Bylaw 328, 2026. Trustees did all three readings for Bylaw 328 as follows:

MOTION: R2026-154 Moved by Trustee Mullan, seconded by Trustee Flynn
THAT MBWD Deer Park Treatment Plant PLC Upgrade Bylaw No. 328, 2026, be **introduced** and given first, second and third readings by the Trustees on the 14th day of April 2026.

CARRIED

11. CORRESPONDENCE – None

12. FINANCIAL

12.1 Finance Report – Memorandum

Finance Report for the month of March 2026 was presented and all questions answered.

12.2 Accounts Payable

MOTION: R2026-155 Moved by Trustee Jorgensen, seconded by Trustee Mullan
THAT the accounts payable for March in the amount of \$138,223.75 be approved.

CARRIED

13. IN CAMERA/ CLOSED SESSION

Recommendation:

THAT the regular board meeting be suspended and the board move into the in-camera meeting.

14. ADJOURNMENT

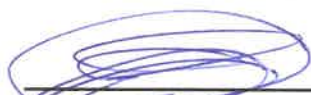
MOTION: R2026-156 Moved by Trustee Little
THAT the Regular Board Meeting for April 14, 2026, be adjourned.

CARRIED

Adjourned at 5:35 PM

Next Regular Board Meeting will be May 19, 2026, 4pm at Kerry Park, Board Room.

Recorded by RaeAnn Reitor, District Manager



Gary Orton (Chairperson)



RaeAnn Reitor (District Manager)