

Mill Bay Waterworks District

MBWD Regular Board Meeting Minutes

February 17, 2026

4:00 pm (Brentwood College, Fieldhouse Room)

In attendance: Kevin Little (Acting Chair), Dan Flynn (Trustee), Brian Mullan (Trustee), Alex Jorgensen (Trustee) RaeAnn Reitor (District Manager).

The meeting was called to order at 4:05pm by Chair Kevin Little.

1. ADOPTION OF THE AGENDA

MOTION: R2026-142 Moved by Trustee Flynn, seconded by Trustee Mullan.

THAT February 17, 2026, Agenda for the Regular Board Meeting be adopted.

CARRIED

2. MATTERS ARISING FROM MINUTES – None

3. ADOPTION OF MINUTES

3.1 Regular Board Meeting Minutes – January 20, 2026

MOTION: R2026-143 Moved by Trustee Jorgensen, seconded by Trustee Mullan

THAT the minutes from the January 20, 2026, Regular Board Meeting be adopted.

CARRIED

4. DELEGATION(S) – None

5. STAFF REPORTS

5.1 Managers' Report

Trustees reviewed the management report and had all questions answered.

5.2 Operators Report

Trustees reviewed the reports, and a question was raised about the layout of the fence. Management will clarify with our Operations Manager and email the trustees this week.

6. ENGINEERS REPORT –

7. DEVELOPMENT REPORT –

7.1 The District Manager gave an update on the development plans affecting Mill Bay.

8. NEW BUSINESS-

8.1 The trustees reviewed the proposed agenda for the 2026 AGM. They were also asked to write a few lines of some of the highlights that they thought were accomplished in 2025 to include in the Chairs Report.

9. OLD BUSINESS –

10. BYLAWS –

11. CORRESPONDENCE – None

12. FINANCIAL

12.1 Finance Report – Memorandum

Finance Report for the month of February 2026 was presented and all questions answered.

12.2 Accounts Payable

MOTION: R2026-144 Moved by Trustee Mullan, seconded by Trustee Flynn
THAT the accounts payable for January in the amount of
\$196,939.46 be approved.

CARRIED

13. IN CAMERA/ CLOSED SESSION

Recommendation:

THAT the regular board meeting be suspended and the board move into the in-camera meeting.

14. ADJOURNMENT

MOTION: R2026-145 Moved by Trustee Jorgensen

THAT the Regular Board Meeting for February 17, 2026, be adjourned.

CARRIED

Adjourned at 5:35 PM

Next Regular Board Meeting will be March 10, 2026, 4pm at Brentwood College, Field House Room, located in the Foote Athletic Hall.

Recorded by RaeAnn Reitor, District Manager



Gary Orton (Chairperson)



RaeAnn Reitor (District Manager)