

Mill Bay Waterworks District
MBWD Inaugural Board Meeting Minutes
April 25, 2025
1:00 pm (Board Room, Kerry Park)

In attendance: Gary Orton (Trustee), Kevin Little (Trustee), Dan Flynn (Trustee), Brook Adams (Trustee), Ron Bronstein (Trustee), RaeAnn Reitor (District Manager).

The meeting was called to order at 1:09 pm by District Manager, RaeAnn Reitor.

1. ADOPTION OF THE AGENDA

MOTION: R2025-78 Moved by Trustee Little, seconded by Trustee Adams

THAT the Special Inaugural Board Meeting agenda be adopted after two items be added: 1) A resolution for the municipal pension plan and follow up from the AGM question period.

CARRIED

2. MATTERS ARISING FROM THE AGM MINUTES

2.1 Review of Minutes

The board reviewed the minutes if the annual general meeting of April 12, 2025. Edits were suggested and administration advised that they would make them before submitting to the province.

3. ELECTION OF NEW CHAIR

3.1 Nominations

The district manager opened the floor up for nominations for the chair position. Trustee Little nominated Trustee Orton, Trustee Flynn seconded the nomination. Gary Orton accepted the nomination. Trustee Bronstein nominated Trustee Little, but the nomination was declined. The district manager called two more times for nominations before closing the floor.

MOTION: R2025-79 Moved by Trustee Little, seconded by Trustee Flynn

THAT Trustee Gary Orton be elected for chair by acclamation.

CARRIED

4. NEW BUSINESS

3.1 SCADA Update

District manager advised the board that the SCADA project has now gone over the \$50,000 set out in Bylaw 307. Operations manager has advised that the project will take another \$55,000 to complete. The board discussed and decided to create another bylaw for the additional funding. This bylaw will be presented at the May 13th regular board meeting.

3.2 Municipal Pension Plan Resolution

The district manager advised the board that MBWD was in the final stage of being approved for the MPP, the one thing that the MPP board required as a resolution from MBWD board

of trustees. The resolution was read to the MBWD board and 5 out of 5 trustees voted in favour. Administration will send this document to the MPP and wait for their decision.

3.3 AGM Question Period Follow-up

Trustee Adams brought up the CVRD conversion that was discussed at the AGM. Trustees wanted to clarify that MBWD is not planning on converting to the CVRD and if that is something that will happen in the future MBWD will ensure that the public is involved with the decision process.

5. ADJOURNMENT

MOTION: R2025-80 Moved by Trustee Flynn

THAT the Inaugural Board Meeting for April 25, 2025, be adjourned.

CARRIED

Adjourned at 1:42 PM

Next Regular Board Meeting will be May 13, 2025, at the Field House Room at Brentwood College.

Recorded by RaeAnn Reitor, District Manager.



Gary Orton (Chairperson)



RaeAnn Reitor (District Manager)