



2025 AGM Agenda

April 12, 2025 – 2:00 pm

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Recommendation

THAT the Agenda for the 2025 AGM for April 12, 2025, be adopted.

3. ADOPTION OF 2024 AGM Meeting Minutes

Recommendation

THAT the minutes from the April 24, 2024, AGM meeting be adopted.

4. TRUSTEE/ADMIN/STAFF INTRODUCTIONS

5. CHAIR REPORT

Recommendation

THAT the Chair's Report for the 2025 AGM meeting be accepted.

6. 2024 FINANCIAL STATEMENTS – Graham Roberts, MNP

Recommendation

THAT the 2024 Financial Statements be adopted.

7. APPOINTMENT OF AUDITORS 2025-2027

8. PARCEL TAX

9. LONG TERM GOALS OF MBWD AND INFRASTRUCTURE

10. INFRASTRUCTURE PLANNING

9.1 Introduction of our new engineering firm.

11. WATER LICENCING

10.1 New Water Licences

10.2 Well Monitoring Plan (new wells)

10.3 Source Water Protection Plan

12. NEW DEVELOPMENTS

- Malahat Properties
- Stonebridge
- Mill Springs

13. BUSARIES 2024/2025

Recommendation

THAT five (5) \$300 bursaries awards be approved for the 2024-2025 school year for Frances Kelly graduating students in recognition of their hard work and community service. These bursaries will be presented in the names of Alf Carter, Clyde Ogilvie, Archie Staats, Gerald Patterson, and Brian Young all of whom have been significantly involved with Mill Bay Waterworks District over the years.

14. Trustee Honoraria

15. Election: 1 Trustee Positions (3 Year Term)

16. Adjournment

17. Question Period

Questions shall be addressed to the Chairperson and must be questions and not statements of opinion. Questioners are not permitted to make a speech in this setting. Questions should relate to the affairs of the MBWD, in general. Enquiries specific to an individual landowner can be addressed, separately, to the District Manager or, if necessary, to the Board of Trustees through delegation at a Regular Monthly Board Meeting. Contact the office to make arrangements.

