

Mill Bay Waterworks District

AGM Meeting Minutes

November 17, 2020

1:00 pm

The meeting was held outside the MBWD Office, 875 Deloume Road, Mill Bay Road.

Present: Paul Laraman (Chairman), Brian Young, Brook Adams (Trustees)

Administration and Operators: Kim Vanderkooy (District Administrator), Sandy Kresse (Administrative Assistant), Janelle Kresse (Financial Office Assistant) David Martin (Operator, G.R. Martin)

Guests: Graham Roberts (MNP LLP), and 7 Residents

Announcement:

Welcome Ladies and Gentlemen to Mill Bay Waterworks 2020 Annual General Meeting.

We would like to request that everyone remain in their spot for the duration of the meeting and please turn your cellphones on silent.

Before we begin, we have a few points we need to address.

In compliance with the requirements of BC Health Officials and the Ministry of Municipal Affairs and Housing regarding COVID-19, our Question period will be limited to 3 minutes per question and response.

Anyone that has a question to ask will be invited to come closer to the front, and I will repeat it over the sound system so everyone may hear the question. A physically distance area has been marked.

Each question will be timed, and a moderator will announce time warnings. Any questions that warrant a further response will be deferred to a future Trustee meeting.

Keeping with COVID-19 protocols, we are attempting to keep this year's AGM to a 30-45-minute time limit.

Thank you everyone for joining us and thank you for your cooperation.

Meeting Called to Order at 1:01 pm

Introduction of Trustees, Administration, Operators and Guests.

The Returning Officer presented the results from the 2020 Trustee Election held on November 14, 2020.

Ninety-seven (97) voters came out to cast a ballot. Each ballot consisted of a choice of up to three (3) nominees. Two (2) ballots were rejected due to more than three nominees being selected.

The three vacant Trustee positions have been filled by:

**Austin Tokarek
Paul Laraman
Johanna Morrow**

Agenda: The Agenda was presented.

MOTION: **To accept the Agenda as presented.
Moved by Alf Carter, seconded by June Laraman.**

CARRIED.

Minutes: Meeting Minutes of March 28, 2019, were presented as published.

MOTION: **To accept the minutes as published.
Moved by Brook Adams, seconded by Brian Young.**

CARRIED.

2019 Financial Statements

Graham Roberts, MNP LLP, presented the audited 2019 Financial Statements. An explanation of how the financial audit is conducted was given. Highlights of a few essential sections to note was presented.

MNP will continue to be MBWD financial auditors for 2020.

Chair Report

Mr. Laraman referenced that his Chair Report has been available online for viewing. With the requirements to adhere to the Covid-19 safety protocols and the meeting's outdoor setting, the usual presentation was not possible.

Mr. Laraman did highlight three items from his report:

- MBWD Renewal Program was placed on hold due to Covid-19 to ensure our business continuity during unprecedented times. It is MBWD desire to start the Renewal Program in the next fiscal year.
- MBWD has noticed our water production totals are declining even in light of increased population. The seeming decrease in water usage is attributed in part to the community participating in water conservation. An increase in water conservation lessens the District's need to search out new water sources and prolongs our aquifers' health.
- MBWD brought a new well online this year. Another well was drilled and is on standby for use in the future.

Bursaries 2020

It was shared that for the past several years, the District has provided three \$250.00 bursary awards to selected graduating Frances Kelsey students in recognition of their community service. They have been presented in the names of Alf Carter, Clyde Ogilvie, and Archie Staats, all three of whom have been significantly involved with MBWD over the years. It was proposed to increase the bursary amounts from \$250.00 each to \$300.00, considering they have not increased in many years.

**MOTION: To approve the three \$300.00 bursary awards for the 2020-2021 schoolyear for Frances Kelsey students, in the name of Alf Carter, Clyde Ogilvie and Archie Staats, in recognition of community service.
Moved by Paul Laraman, seconded by Brian Young.**

CARRIED.

Honorariums 2020

Board of Trustee honorariums are currently \$120.00 per meeting for the Chairperson and \$100.00 per meeting for Trustees. It was proposed that the honorariums remain the same for the next fiscal year.

**MOTION: To approve no change in the current honorariums for the Board of Trustees and remain as the Chairperson \$120.00 per meeting and Trustees \$100.00 per meeting.
Moved by Paul Laraman, seconded by Alf Carter.**

CARRIED.

Question Period

Mr. Laraman opened the question period by reminding attendees that questions must be questions and not statements of opinion and that Questioners are not permitted to make a speech.

A group of District landowners, who are not serviceable by MBWD, were in attendance. The spokesperson for this group attempted to make a speech. Mr. Laraman enforced our Question Period procedures.

Mr. Bernhard Juurlink – What are the long-term plans for MBWD to ensure the health of the aquifers?

Mr. Laraman – MBWD employs some of the top hydrogeologists in BC to advise on these matters, and we also work closely with Forests Land and Natural Resources (FLNRO). None of these experts have ever agreed with Mr. Juurlink's interpretation of the various reports that the aquifers are being drained, that Mill Bay is running out of water, or the aquifers are at risk of becoming unhealthy. We will continue to only follow the advice of qualified professionals.

Unfortunately, Mr. Laraman was not able to continue explaining MBWD's position on the matter. Other members of this group interrupted. One attendee shouted profanity and removed their mask. Mr. Laraman asked this attendee to leave the meeting as they violated the meeting protocol. Another attendee accused MBWD of stealing water from the homeowners on Butterfield and Benko roads.

Adjournment

Mr. Laraman requested a proposal to adjourn the meeting.

**MOTION: To adjourn the 2020 MBWD AGM.
Moved by David Martin, seconded by Brian Young.**

CARRIED.

Adjourned at 1:22 pm

Recorded by Kim Vanderkooy

Paul Laraman (Chairperson)

Kim Vanderkooy (District Administrator)